



#### Appendix D: Informed Consent Letter (Example)

Participant Letter - A letter inviting the human subject(s) to participate in the study must accompany the informed consent form.

Sample Letter

[Name of Student]  
[Address]

[Name of Participant]  
[Address]

[Date]

Dear [Participant's Name]:

Public Health across the country is in transition. The practice of Public Health is in the process of change or at least considering some elements of change. I am a Doctoral Student at Aspen University conducting an innovative leadership project about

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Please complete the enclosed questionnaire. It only takes a few minutes of your time. This questionnaire asks you to

Please complete and seal the questionnaire in the enclosed self-addressed envelope within 30 days. All responses remain confidential, and your anonymity is ensured. Your responses contribute to this timely project. A copy of my final project paper will be mailed to you upon completion of this study. Please also sign and return the enclosed "Informed Consent" form.

I greatly appreciate your participation in this project. Please let me know if you have any questions concerning this study or the enclosures. I may be reached at [phone] or by e-mail at [address].

Sincerely,

[Student]